

September 25, 2006

The regularly scheduled meeting of the Cleveland County Budget Board was called to order this 25th day of September, 2006, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Saundra DeSelms, Vice-Chairman
Dorinda Harvey, Secretary
F. DeWayne Beggs, Member
Bill Graves, Member
Denise Heavner, Member
George Skinner, Member

Member Rhonda Hall was absent at roll call.

Others present were: Christine Brannon, Paula Roberts, Annette Pretty, Tammy Howard, Wayne McPherson, Patricia Weeks, Terran Manning, Sheryl Marseilles, Pam Newkumet, Eddie Thomason, JoAnn Smith, Women's Resource Center Representatives and Steve Mann.

After the reading of the minutes of the special meeting of September 18, 2006, and there being no additions or corrections, Denise Heavner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Saundra DeSelms, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Denise Heavner, yes; George Skinner, yes.
Motion carried.

Chairman Krohmer called for Presentation of Fiscal Year 2006/2007 Budgets by Elected Officials and Department Heads.

Chairman Krohmer stated he did not see anyone from the District Attorney Office and Dorinda Harvey, County Clerk, stated the District Attorney has asked for the very same amount they have had for years, (\$12,000.00) which was for their Law Library.

Member Rhonda Hall entered the meeting at this time

Chairman Krohmer stated since there were so many people here for the Women's Resource Center he would let them go first in case they need to get back to there businesses. Jo Ann Smith, Executive Director, stated they offer a battered women's shelter, group and individual counseling, education, and prevention with regard to domestic and sexual violence. In 2002 they opened a rape crisis center. The budget for the rape crisis center is \$110,000.00 per year and they have secured funding in the amount of \$26,494.00. They are requesting financial support for the program. The United Way sponsors them with some

money and the Attorney General's Office gives them money also. The Women's Resource Center gets \$12,500.00 from the County General Government Fund and they are requesting \$25,000.00.

F. DeWayne Beggs, Sheriff, stated this year he is asking for a raise for the people in his office. He has a staff of 117 full time employees. Sheriff Beggs has completed a study and right now in terms of a full time officer or clet certified officer his office is number 11 out of 11. The other increases are for utilities and fuel for units (Patrol Cars). He has tried to hold his budget to a minimum of asking for anything additional because the county would need money to move back to the County Office Building. Sheriff Beggs was asked if the 117 employees included the people that he paid from this cash funds and Sherry Robertson stated this was based on the number paid out of the general fund which is 106.

Saundra DeSelms, Treasurer, stated she is asking for quite a bit more this year and the reason being is that she has always had her Resale Property Fund to fall back on. She has always paid people from this fund and purchased her computer equipment from this fund. She put \$1,000,000.00 from her Resale into the Building Fund so that has brought her Resale Fund balance way down. Resale Property is a restricted fund and she can only use it for certain things and she has got to have a reserve in that fund, which is more that what she has now. In her general fund she is asking more for salaries for her employees, more for postage, and different things in her maintenance and operations.

Denise Ellison, did the County Commissioner's Budget, and stated the Commissioners are asking for more money in personal services for raises and they need a new fax machine. The travel is the same as last year and the maintenance and operations is also the same as last year.

Susan Moffat, OSU Extension Director, stated last year she asked for \$319,000.00 and received \$300,000.00. This year she is asking for \$335,933.00 and that is based on increases in the formula she has to use to figure staff. That increase is primarily for insurance cost. Last year OSU Extension started the year without one of their positions and they held off hiring for that position until they could manage with what they received.

Dorinda Harvey, County Clerk, stated she is asking basically the same as what she asked for last year other than in personal services and she is asking for \$20,000.00 more in personal services to cover raises and increases in the insurance. Other than that all other accounts are the same as last year and Ms. Harvey stated what her travel, maintenance and operations and capital outlay would be used for.

Denise Heavner, Assessor, stated her increase is for raises for her employees and postage. Her capital outlay went down slightly, but she is asking for a \$30,000.00 increase, which is mostly for raises.

On Ms. Heavner's other fund her Visual Inspection, it went down from last year. It did go up on her personal services for raises, a little bit on travel, and everything else is the same. Her capital outlay went down about \$80,000.00 because she bought furniture last year for the new building.

Rhonda Hall, Court Clerk, stated her increase was just for salaries and she is asking for an additional \$10,000.00. This is for raises and adjustment for benefits.

Ms. Hall presented the District Court Budget and the Law Library Budget together. She stated last year she asked for \$114,000.00 in the District Court and \$31,000.00 in the Law Library, she needed an extra \$1,000.00 in the Law Library so she took \$1,000.00 from District Court and put it in Law Library. It is the same amount of money she just took from one and put it in the other account. The District Court is asking for \$113,000.00 and the Law Library is asking for \$32,000.00.

Denise Ellison did Charity which did not change it is still \$10,000.00 with monthly payments of \$833.33 for 11 months and \$833.37 for one month to Community Action. This is to aid in the County Indigent Burial Program and to provide for other emergencies.

Ms. Ellison also presented General Government. The travel part for the County Safety Officer stayed the same. Maintenance and Operations went up \$200,000.00 to pay for prisoners in Pottawatomie County. Women's Resource Center is also in this budget and they were given the same as last year. Some things paid from this account are legal publications, rental storage, film developing, utilities not paid out of building maintenance, telephone services, memberships, and unused sick leave for retiring employees. Capital outlay is used for emergency management's radios, computer equipment, office furniture, copier and fax. Ms. Ellison explained what Juvenile Detention Services were used for that come out of General Government.

Ms. Ellison presented Highway General. The increase being asked for is \$60,000.00. The Increase is in salaries and maintenance and operations.

Sherry Robertson presented Courthouse Security. The increase is for the deputies that are at the courthouse for their salaries. There are 7 deputies there now and this would allow for 1 more. The operating expenses are about the same as last year. Capital outlay increased \$1,500.00 to upgrade equipment. Additional could be needed when the other building is completed to man the two doorways. Courthouse Security is asking for an additional \$100,000.00 for a total of \$300,000.00.

Denise Ellison presented General Government Building Capital Improvement. The increase is for moving expenses, paying contractor, telephone system being moved, miscellaneous furniture and supplies, signage, window blinds, and other things needed to complete the move.

Dorinda Harvey stated she had a request for Capital Improvement and she thinks the Board needs to set aside the money for new windows in the County Office Building. Ms. Harvey stated she thought Bob Wood, Building Engineer, got an estimate at one time for the replacement of the windows in the amount of \$20,000.00.

Sandra DeSelms asked if the money in Capital Improvement included the Court Fund's Share of the buildings and Ms. Harvey replied she thought it did.

Dorinda Harvey, County Clerk, stated the County Audit went up and this is by statute.

Wayne McPherson, President of the Fair Board, presented the Free Fair Budget. They are asking for an increase for raises for employees, travel stayed the same, maintenance and operations went up to help with utilities. The increase in capital outlay is for paving, landscaping, a west wing on the arena, and to seal the roof of the arena. Also, needing money for an area to be paved for handicap people to get from the R.V. area to the meeting room.

Sheryl Marseilles, Director of CASA Program, is asking for a small increase of \$1,500.00. \$1,000.00 for salary and \$500.00 for benefits.

Paula Roberts, Election Board Secretary, is asking for an increase for salaries, cell phone expense, and capital outlay. In capital outlay she has asked for money for remodeling and moving if the Election Board was to get the building they are presently in when the D. A's Office returns to the County Office Building. Also in capital outlay she would like another cardex file for storage.

Denise Ellison present Building Maintenance. They are asking for an increase for salaries, benefits, and extra employees. In Maintenance and Operations the utilities have gone up. In Capital Outlay, Bob Wood did put in his budget for the window replacement at the County Office Building. Also Capital Outlay money for vacuums, miscellaneous for air-conditioners and any unknown repairs.

Patricia Wiggs presented the Youth and Family Budget. They are asking in their increase just to have their budget restored to what it was in 2004/2005. Last year their budget was reduced \$41,000.00, which was a hard hit for their agency to take. The only funding that Youth and Family receives for their emergency shelter is from the County and the State of Oklahoma. The State of Oklahoma has not increase their grant for 10 years. If their budget is not increased they will have to take it out of their reserves and their reserves are not that healthy.

Dorinda Harvey, County Clerk, presented the Excise/Equalization Board and stated they are only asking for the same amount they received for the last several years.

Tammy Howard, Purchasing Agent, is asking for an increase of \$5,500.00 more. This increase is for salaries and benefits. Also moving back she is expecting more telephone problems and she would like to have more on hand. Once the County gets back to the County Office Building Ms. Howard would like to start attending seminars and conferences.

Discussion took place as to when the Budget Committee would meet.

George Skinner moved, seconded by Denise Heavner, to approve the following Transfers of Appropriations:

- a. From General Government Maintenance & Operations, R2, \$13,474.00, to Sheriff's Board of Prisoners, B2B.
- b. From General Government Court House Security Capital Outlay, R3BS3A, \$500.00, to General Government Court House Security Maintenance and Operations, R3BS2A.

The vote was: Leroy Krohmer, yes; Sandra DeSelms, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Rhonda Hall, yes; Denise Heavner, yes; George Skinner, yes.

Motion carried.

Tammy Howard told the Board that the telephone system would be down Wednesday and Thursday for the move to the County Office Building.

The Sheriff was concerned about any emergencies that might occur while the phone system is down.

Mail delivery was discussed as to when to stop the mail from being delivered at the present locations.

Ms. Howard needs all telephones to be moved Tuesday or Wednesday. The telephones needed to be put in the jacks over at the County Office Building. The telephone systems will also be upgraded very soon after the move.

Dorinda Harvey asked if anything was ever received on the amount it cost to house a prisoner in the County Jail.

Sheriff's Beggs stated he gave it to George Skinner and Mr. Skinner stated he just received what the total was not per day amount.

Both Sheriff Beggs and Mr. Skinner will look at what was given to Mr. Skinner and see if the amount per day is there.

Questions were asked about when purchase order computer system would be cut off for the move and when the system would be back up.

The Board will have a special meeting next Tuesday, October 3, 2006, at 9:00 A.M. in the Commissioners Meeting Room at the County Office Building.

There being no further business to come before the Board, Denise Heavner moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Leroy Krohmer, yes; Sandra DeSelms, yes; Dorinda Harvey, yes; F. DeWayne Beggs, yes; Bill Graves, yes; Rhonda Hall, yes; Denise Heavner, yes; George Skinner, yes.

Motion carried.